

DECISION NOTICE

Decision author and proposer: James Carrick, GM VRU Project & Policy Officer

Subject: Venue Booking and Catering –VRU Primary School Summit (Amendment)

Type of decision: Funding Agreement
--

Deputy Mayor’s decision		Chief Officer’s decision	X
--------------------------------	--	---------------------------------	----------

In all case this will need to be approved by the Director Police, Crime, Criminal Justice and Fire.

The decision is that:

The Greater Manchester Violence Reduction Unit are seeking to make the following payments for a VRU hosted Primary Summit Event:

AJ Bell Stadium (Special Catering Company, Salford City Stadium):

A payment to be made of £5,606.17 to book event space at AJ Bell Stadium (Salford City Stadium) covering event space for 200 attendees well as refreshments and standard lunch buffet provision covering all participants.

This decision supercedes a Decision previously signed on 19/08/2024 which was for a lower figure of £5,250.00. The figure has now been revised to include the additional cost of £356.17 to cover extra microphones that were required on the day, resulting in the new total of £5606.17

The reasons for the decision are:

The GM Violence Reduction Unit (VRU) is organising a Primary School Summit on the 3rd of October, following a successful previous summit in 2021. We are hosting an event for primary school leaders and local leaders from across Greater Manchester to come together to share good practice and to build solutions around some of the most pressing issues that primary schools currently face around youth violence.

Speakers for the day include: The Mayor & Deputy Mayor, representation from the Children’s Commissioner’s office, and Mancunian Campaigner and Advocate Sarah Anastasiou, alongside the VRU Parent and Carer Support Team (PACs). Each speaker will focus on themes including online harms, student aspiration and self-worth and parent and carer relationships.

There will also be opportunities for attendees share their views and feed into discussions and locality-based solution building. Local representatives from GMP, Local Authorities and Community Safety Partnerships, Heath, and Fire & Rescue will also be in attendance.

This decision will contribute to priorities of the Greater Manchester strategy in the following ways:

The event hosted by the VRU will satisfy GM's obligations under the Serious Violence Duty, and impact all priorities in the [Greater Than Violence Strategy](#).

Procurement Comments:

No procurement issues. An Exemption from seeking three quotes is considered reasonable due to the subject matter – The appropriate venue having been identified after due consideration.

The additional cost for the 4 microphones was not included in the original exemption and unforeseen. No procurement issues with the increased value.

Commercial Services file ref: **GMCA 1224**

Financial comments:

Two payments will be made from the VRU's 2024/25 Education budget:

- An initial deposit of £812.50 to be paid in August 2024
- The remaining balance of £4,793.67 is to be paid after the event has taken place

Legal comments:

No legal concerns were raised due to the above payments being a low funding amount.

Risk Assessment:

No risks identified - this organisation is a known supplier to the GMCA and is known for providing reliable and quality services.

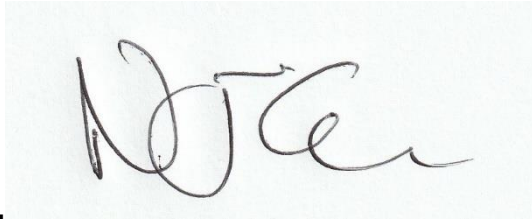
Is safeguarding of children relevant and has this been considered:

Safeguarding of children and young adults is paramount to all violence reduction work, both as potential victims and perpetrators of serious violence. All participants of the above event are DBS checked and subject to additional organisational safeguarding checks e.g. local authority/police.

Is safeguarding of vulnerable adults relevant and has this been considered:

Noted above. AJ Bell Stadium (Special Catering Company, Salford City Stadium) has its own safeguarding policy and modern slavery statement.

Agreed by Director – Police, Crime, Criminal Justice and Fire



Signed...

.....

Date...23rd October 2024.....

Agreed by GMCA Treasurer

Signed.....

Date.....

Agreed by Deputy Mayor

Only required for a Deputy Mayor Decision on amounts of £50,000+

Signed:

Date: